

Model:	S/N:	Hourmeter:
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Pre-Delivery Checklist

POWER OFF CHECKS	Status			POWER ON CHECKS	Status		
	OK	NO	N/A		OK	NO	N/A
Wheels/Tires (torque & PSI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unit starts & runs properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seatbelt latch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Instruments/System warning indicators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mirrors/Visibility aids	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Deadman / Neutral safety switch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows/Doors/Locks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lights/Strobes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overhead guard/cab	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Electrical accessories (wipers, heater, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Horn/Audible warning device(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hood cover panel(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Air filter indicator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belts/Hoses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oil & Fluid leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wires/Cables	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Battery clean/dry/secure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drive & Gear shifting (forward & reverse)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fluid Levels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steering (all modes)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engine oil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Service brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engine coolant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Parking brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydraulic oil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mast & Carriage adjustment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transmission oil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tilt cylinder adjustment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brake fluid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All hydraulic functions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Axle oil, diff. & hubs (front & rear)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lifting - with rated load	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windshield washer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
General lubrication/grease points	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydraulics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operating & Parts manuals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cylinders/Rods/Pin locks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Decals/Warnings/Placards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hoses/Lines/Fittings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Data/Capacity plate/Load chart	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attachments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paint coverage/condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Customer Delivery Service Checklist

Review Operator Manual and explain each item to the customer.

Capacity limitations	<input type="checkbox"/>	Routine maintenance requirements	<input type="checkbox"/>
Operator safety rules	<input type="checkbox"/>	Operator/maintenance & parts manual	<input type="checkbox"/>
Location & use of instruments & controls	<input type="checkbox"/>	Warranty policy	<input type="checkbox"/>
Demonstrate operator technique	<input type="checkbox"/>	Dealer's after delivery services	<input type="checkbox"/>
Operation of Attachment	<input type="checkbox"/>	Door & Ignition keys delivered	<input type="checkbox"/>

Dealer

Customer

Address

Address

City State/Prov Zip

City State/Prov Zip

The delivery service was conducted as noted above.

The machine has been received in satisfactory condition.

Dealer Representative Signature

Date

Customer Representative Signature

Date